

Quality Engineer (m/f) AKG Taicang

Tradition and Innovation

Since 1919 the AKG Group is a specialist in the field of heat transfer. Our group of companies is financially sound, innovative and expanding. With about 2,500 employees at 12 locations in Europe, the Americas and Asia we develop and produce heat exchangers for a multitude of application areas and branches.

AKG Thermal Systems (Taicang) Co., Ltd. is a wholly owned subsidiary of the German based AKG Group and has been successful in China since 2003. With a strong in-house engineering team, we offer cooling solutions to local and Global Key Accounts. We cover a worldwide field of construction equipment, high-speed trains, high-performance cars, home appliances, agriculture, etc.

Tasks and Responsibilities

- 质量管理体系QMS :

1. 维护和保持公司质量管理体系运行符合国际标准ISO9001要求。保证体系中所需的全体流程已建立，已执行，并不断改善提升。

Maintain & sustain company QMS system complying to ISO9001 standard. Ensure QMS Manual and documentation associated respectively in good control and managing. Ensure that processes needed for the systems are established, implemented and improved. Continue improve the QMS management.

2. 制定年度内审计划并组织协调内审活动 (包括体系内审，过程审核，产品审核及分层审核)，负责对不符合项的行动措施方案确认及明确责任人，追踪措施落实并验证措施实施的有效性，协助质量经理规划管理评审会议的议程项目，及评审结果信息的汇总和归档；

Schedule & plan & organize activities yearly for internal audits (system/process/product/LPA); be in charge of the action plan to all the findings from audits in distributing responsible persons; follow up and then validate the implementation effectiveness of actions. Assist QM to draft agenda of management review meeting as well summarize & archive for all info related plus results after meeting.

3. 负责对公司各层次员工进行质量管理体系知识培训；

Be responsible for comprehensive knowledge training of QMS system to employees within company each level.

- 环境管理体系EMS :

1. 维护和保持公司环境管理体系符合国家标准ISO14001的要求。并不断完善管理体系。Maintain & sustain company EMS system complying to ISO14001 standard. Continue improve the EMS management.



2.制定年度内审计划并组织协调内审活动。负责对不符合项的行动措施方案确认及明确责任人，追踪措施落实并验证措施实施的有效性；

Schedule & plan & organize activities yearly for internal audits ; Be in charge of the action plan to all the findings from audits in distributing responsible persons; follow up and then validate the implementation effectiveness of actions.

3.负责接待和处理体系证书监督年审，换证审，及时通知相关责任人/责任部门对被记录的不符合项进行纠正措施和预防措施制定。负责关注追踪各个审核案子的关闭结论；

Be responsible for receiving & managing external audits from customers and system certificate surveillance. Timely notify responsible people/dept. with action plan (CA & CP) making for the findings recorded. In charge of attention and tracking on audit cases closing result.

4.负责对公司各层次员工进行环境管理体系知识培训；

Be responsible for comprehensive knowledge training of EMS system to employees within company each level.

- 负责外来体系文件及标准的收集，质量部门文件的接收工作；

Be responsible for collecting various documents & standard from exterior and quality department's documentation.

- 监督和督促各部门及时进行目标月考核，整理质量月报；

Be responsible for supervising & urging departments to evaluate KPIs timely. Prepare the quality monthly report.

- 负责接待和处理来自外部的客户稽核和体系证书监督年审，换证审，及时通知相关责任人/责任部门对被记录的不符合项进行纠正措施和预防措施制定。负责关注追踪各个审核案子的关闭结论；

Be responsible for receiving & managing external audits from customers and system certificate surveillance. Timely notify responsible people/dept. with action plan (CA & CP) making for the findings recorded. In charge of attention and tracking on audit cases closing result.

-负责铁路项目追溯文件的归档；

Take charge the railway project traceability records archive activities

- 负责联系准备和妥当接待客户在工厂的检验活动；

Be responsible for the preparation and coordination of the customer's onsite inspection activities.

- 提交对质量工作有益的工具或书籍采购申请，同时包括有益质量工作的相关必要教育培训申请；

Submit purchasing order for helpful tools or books which is related to quality working as well requesting of necessary education which benefits quality working.

- 直接上级主管布置的其它工作任务。

Other duties assigned by direct supervisor.



Job Qualifications

- 大专及以上学历，机电、工程等相关专业；
College degree or above, major in mechatronics, electrical, engineering background;
- 至少3年质量管理体系工作经验,有EMS工作经验为佳；
At least 3 years working experience in quality management system. Having the EMS working experience will be advanced.
- 精通ISO9001国际质量管理体系标准和ISO14001国际环境管理体系标准，良好的体系维护和改善经验；
Master ISO9001 & ISO14001, plus well maintaining & improving experience on the systems.
- 熟悉质量工具, PPAP, FMEA, SPC, MSA, 8D；
Measurement (metrology) knowledge, quality control conception, familiar with quality 7 tools, PPAP, FMEA, SPC, MSA, 8D;
- 良好英语口语及英语书面能力，熟悉电脑办公软件的使用；良好的团队合作技能。
Good English in oral and writing, computer skills, good team work skills.

Work place: Taicang, Jiangsu, PR China

Starting date: as soon as available

Application to:

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